### Internal assessment feedback form: group 3

1. Name of teacher/s responsible:

#### A. COMMENTS TO TEACHER ON SAMPLE WORK - suitability or appropriateness of work in meeting IA requirements

1. Have the formal requirements been met?

2. What are the strengths of the sample work?

3. Which aspects of the sample work need improvement?

4. Have the assessment criteria been applied to appropriate aspects of the candidate work?

#### B. CLERICAL/PROCEDURAL

1. Was the sample work and documentation received by the due date?
   - Yes
   - No

2. Was all of the required work submitted?
   - Yes
   - No

3. Was a completed copy of form 2/IA submitted?
   - Yes
   - No

4. Was a completed copy of form 3/C9 attached to each candidate's work?
   - Yes
   - No

5. Were the marks for each sample candidate entered clearly and correctly?
   - Yes
   - No